

# Agenda

## Overview and Scrutiny Committee

Thursday, 7 December 2023 at 7.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.



Members of the public may observe the proceedings live on the Council's [website](#).



### Members:

#### N. D. Harrison (Chair)

J. Baker	B. Green
M. S. Blacker	G. Hinton
J. Booton	S. Khan
G. Buttironi	S. Parnall
J. Dwight	A. Proudfoot
M. Elbourne	R. Ritter
K. Fairhurst	K. Sachdeva

### Substitutes:

<b>Conservatives:</b>	Z. Cooper, J. Hudson and M. Tary
<b>Residents Group:</b>	G. Adamson, J. S. Bray and P. Harp
<b>Green Party:</b>	P. Chandler, V. Chester, J. C. S. Essex, S. McKenna, S. Sinden, J. Thorne and D. Torra

### For enquiries regarding this agenda;

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**Reigate & Banstead**  
**BOROUGH COUNCIL**  
Banstead | Horley | Redhill | Reigate

**Mari Roberts-Wood**  
Managing Director

**1. Minutes** (Pages 7 - 18)

To confirm as a correct record the Minutes of the previous meeting.

**2. Apologies for absence and substitutions**

To receive any apologies for absence and notification of any substitute Members in accordance with the Constitution.

**3. Declarations of interest**

To receive any Declarations of Interest (including the existence and nature of any Party Whip).

**4. Quarter 2 2023/24 performance report** (Pages 19 - 74)

To consider the Council's performance in Quarter 2 2023/24 including Key Performance Indicators for Q2 2023/24, Revenue Budget and Capital Programme forecasts for Q2 2023/24, and the Treasury Management Performance Update for Q2 2023/24.

**RECOMMENDED** that Overview and Scrutiny Committee:

- i. Notes the Key Performance Indicator (KPI) performance for Q2 2023/24 as detailed in the report and in Annex 1 and make any observations to the Executive.
- ii. Notes the Revenue Budget and Capital Programme forecasts for Q2 2023/24 as detailed in the report and at Annex 2 and make any observations to the Executive.
- iii. Notes the Quarter 2 Treasury Management Performance Update for 2023/24 at Annex 3 and makes any observations to the Executive;

**5. Observations on Budget Proposals 2024/25 - Budget Scrutiny Panel Report** (To Follow)

To receive the report from the Budget Scrutiny Panel from its meeting on 29 November 2023.

**RECOMMENDED** that Overview and Scrutiny Committee:

- i. Considers the provisional budget proposals for 2024/25.
- ii. Makes recommendations to the Executive in line with the Council's budget and policy procedure rules.
- iii. Confirms as a correct record the minutes from the Budget Scrutiny Panel meeting held on 29 November 2023.

(This report will follow as an addendum.)

**6. Commercial Strategy Progress Update 2023** (Pages 75 - 102)

To receive a progress update on work aligned with the Council's Commercial Strategy and objectives.

**RECOMMENDED** that Overview and Scrutiny Committee:

Notes the Commercial Strategy Report and Annex 1 and makes any observations to the Executive.

**7. Companies Performance Update - Winter 2023 (Part Exempt)** (Pages 103 - 130)

To provide an update on the companies owned and part-owned by the Council.

**RECOMMENDED** that Overview and Scrutiny Committee:

Notes the Companies Performance Update, as set out in the report, and makes any observations for consideration by the Partner, Shareholder and Trustee Executive Sub-Committee.

**8. Marketfield Way Update - December 2023 (Part Exempt)** (Pages 131 - 152)

To receive an update report on the progress of the Marketfield Way project.

**9. Exempt Business** (Pages 153 - 182)

**RECOMMENDED** that members of the Press and public be excluded from the meeting for parts of items 7 and 8 under Section 100A(4) of the Local Government Act 1972 on the grounds that:

- i. It involves the likely disclosure of exempt information as defined in paragraph 2 of Part 1 of Schedule 12 A of the Act;  
and
- ii. The public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**10. Overview and Scrutiny Committee Forward Work Programme** (Pages 183 - 196)

To consider and agree any changes to the schedule for Overview and Scrutiny Committee's Forward Work Programme 2023/24 and to consider the Action Tracker from the previous meeting.

## 11. Executive

To consider any items arising from the Executive which might be subject to the 'call-in' procedure in accordance with the provisions of the Overview and Scrutiny Procedure Rules set out in the Constitution.

## 12. Any other urgent business

To consider any item(s) which, in the opinion of the Chairman, should be considered as a matter of urgency - Local Government Act 1972, Section 100B(4)(b).

**(NOTE: Under the Committee and Sub-Committee Procedure Rules set out in the Constitution, items of urgent business must be submitted in writing but may be supplemented by an oral report.)**



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.